

# PUBLIC PROCUREMENT AUTHORITY

PRIVATE MAIL BAG 30  
MINISTRIES – ACCRA

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...16...August, 2016

## INVITATION TO THE 8<sup>TH</sup> ANNUAL PUBLIC FORUM

In fulfilment of section 3(s) of the Public Procurement Act, 2003, (Act 663), the Public Procurement Authority respectively invites you to its 8<sup>th</sup> Annual Public Forum.

**Date:** Thursday, 13<sup>th</sup> October, 2016  
**Time:** 9:00am – 12:30pm  
**Venue:** Kempinski Hotel  
**Theme:** "Act 914: Transitioning into a vibrant Public Procurement System in Ghana".

This year's forum will center on the sensitization on the Public Procurement (Amendment) Act, 2016 (Act 914) with special emphasis on approval thresholds, the new procurement structures and re-categorization of entities. The forum will create an opportunity to ask questions and discuss issues on the implementation of the provisions in the Amended Act.

Each Institution is expected to nominate three (3) officials as follows:

1. Head of Entity
2. A member of the Entity Tender Committee and
3. Procurement Officer/ Official who performs the procurement function at a fee of **One Thousand Ghana Cedis (GH¢ 1, 000.00)** per participant.

Kindly complete the attached registration form and submit it to the Public Procurement Authority on or before 30<sup>th</sup> August, 2016. Payment should be made in the name of the Authority.

Please note that the first one hundred participants who pay earlier will be given three (3) yards of the Authority's Corporate Cloth. Breakfast and lunch will be provided.

You could also acknowledge receipt and confirm your participation by Toll free number: 080010070 or telephone – 0302765641/2 or scan and send to [info@ppaghana.org](mailto:info@ppaghana.org) on or before 30<sup>th</sup> August, 2016 for any further enquiries.

Please note that this letter supersedes earlier correspondence.

We look forward to a fruitful time with participants and invited guests.

  
HON. SAMUEL SALLAS-MENSAH  
CHIEF EXECUTIVE